



To obtain an occupational license you will need the followings:

- Submit an Occupational License packet to the City of Opa Locka Building and License Department.
- Once packet is submitted and approved by the zoning department you will need to come and pay a \$25.00 fee and pick up the water and sewer verification form.
- You will need to submit those documents to Miami Dade DERM via Portal.
- When you have completed the DERM process and received the DERM CU Certificate you must bring it to the City of Opa Locka Building and License Department to continue with your license process.
- You will pay for your occupational license and have the corresponding inspections.
- Once inspections have been completed your license will be sent to print.

Please visit the link below:

<https://www.miamidade.gov/Apps/RER/EPSPortal>

- You will need to click on Certificate of Use.
- Click on Apply for a New Certificate of Use.
- There you will need to create an account and/or log in with your account if you have one.
- You will have to follow the directions on each page.

DERM Requirements

- Water sewer verification form
- Municipal CU Application
- Business Application
- Property Folio number
- Lease or Warranty Deed
- Property Owner Information
- Additional information may vary depending on the type of business.