



PUBLIC WORKS PERMIT

APPLICATION

City of Opa-locka

12950 NW 42 Ave, Opa-locka, FL 33054
Phone (305) 953-2828

OFFICE USE ONLY

PROCESS NO.

DATE:

CLERK:

DATE ISSUED:

CODE TYPE:

PROPERTY OWNER INFORMATION					
Name:					
Address:					
City:		State:		Zip:	
Phone:		Fax:			
CONTRACTOR					
Company:					
Address:					
City:		State:		Zip:	
Phone:		Fax:			
Contractor License:					
Qualifier:					
ENGINEER					
Name:					
Address:					
City:		State:		Zip:	
Phone:					
Fax:					
 Know what's below. Call before you dig.					

LOCATION OF IMPROVEMENTS		
Property Address:	Zip:	
Master Permit No.:		
Folio #:		
Lot:		Block:
TYPE OF WORK / DIMENSIONS		
<input type="checkbox"/> Driveway Type:	Width (linear feet):	Sq ft:
<input type="checkbox"/> Sidewalk	Linear feet of sidewalk:	
<input type="checkbox"/> Curb	Linear feet of curb:	
<input type="checkbox"/> Storm Sewer (solid pipe)	Linear feet of pipe:	
<input type="checkbox"/> Storm Sewer (perforated pipe)	Linear feet of pipe:	
<input type="checkbox"/> New Parking Lot Paving	Square feet of paving:	
<input type="checkbox"/> Street Paving	Linear feet x width of road:	
<input type="checkbox"/> Water Line (ROW)	Linear feet of pipe:	
<input type="checkbox"/> New Sewer Line (ROW)	Linear feet of pipe:	
<input type="checkbox"/> Water Line Connection		
<input type="checkbox"/> Sewer Line Connection		
<input type="checkbox"/> Other		
<input type="checkbox"/> Other		
CONSTRUCTION VALUE		

NOTICE	DRAINAGE ONLY
All projects shall be designed in accordance with the City of Miami Opa-locka Public Works Specifications, Miami-Dade County Public Works Manual and the FDOT Standards manual. All work requires a permit unless specifically exempted by this department. A permit becomes null and void if work or construction is not commenced within 180-days or is suspended or abandoned for a period of 180-days unless advised otherwise by the Public Works Director or his designee.	An engineer registered in the State of Florida should prepare all plans, specifications, and calculations of the proposed work. Said plans and calculations shall be subject to the review and approval of the Department of Environmental Resources Management. The permit applicant will secure the services of an engineer registered in the State of Florida to conduct inspections throughout the construction period, and said engineer shall prepare all required drawings of record.
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performances of construction.	If road closure, an approved M.O.T. must be submitted along with permit application.
<u>Signature of Qualifier/Owner-Builder</u>	<u>Date</u>
	<u>Signature of Qualifier</u>
	<u>Date</u>

INTERNAL USE ONLY				
FEES				
BCCO (Dade County)	\$	Penalty Fee	\$	
BCAI (State)	\$	Revision Fee	\$	
DCA (State)	\$	Zoning Fee	\$	
City's Professional Services 15%	\$	Building Fee	\$	
Up-Front Fee	\$	Public Works Fee	\$	
Total	\$			

Public Works Department Approval	
Signature	
Title	
Date	

IMPORTANT NOTICES:

1. Work may begin only after receiving a validated permit and permit card. Application alone does not grant the right to begin construction.
2. Hours of construction are 7:00 a.m. to 5:00 p.m., Monday-Friday. No work permitted on Saturdays and Sundays or holidays without prior authorization, except for emergencies.
3. No inspections will be conducted on weekends or holidays.
4. If road closure required, then construction permitted 9:00 a.m.-3:30 p.m. only. Notify Public Works (305-953-2828) 48 hours in advance. Lane(s) must be clear of equipment/material before and after these hours. No exceptions unless approved by Opa-locka Public Works or in the event of emergencies.
5. For paving and drainage, a preconstruction meeting is required. **Call 305-953-2828 to schedule.**
6. Letter to area residents, if applicable.
7. Approved density/compaction test must be submitted to Opa-locka Public Works prior to final asphalt installation.
8. All construction areas must be kept clean, neat, and sanitary and be restored to original condition or better. Rights-of-way and neighboring properties shall be kept free from dirt and debris and must be protected from damage by equipment or vehicles.
9. Equipment and materials shall be stored within your property, not on public rights-of-way.
10. Do not discharge water into rights-of-way or storm drains without prior approval from Opa-locka Public Works.
11. **INSPECTIONS: To request a Public Works inspection, call 305-953-2828. Inspections are required including a final inspection upon completion of the project to close the permit.**
12. Failure to obtain an approved inspection within 180 days will cause this permit to expire and possible additional fees levied.

AFFIDAVIT – PLEASE READ CAREFULLY

QUALIFIER'S AFFIDAVIT: Application is hereby made to obtain a Public Works permit to do work and installation as indicated on this form. I, certify that all work will be performed to meet the standards of all laws regarding construction in the City of Opa-locka. I understand that separate permits may be required for ELECTRICAL, PLUMBING, DRIVEWAY and SIGNS. There may be additional permits required from other governmental agencies.

A Public Works permit application is subject to denial and a validated permit is subject to revocation or modification based upon applicable deeds, covenants, declarations, easements, and any other legal restriction. By issuing a permit, the City of Opa-locka makes no representation as to the existence or validity of any property restriction.

WARNING TO OWNER

A NOTICE OF COMMENCEMENT must be recorded when job value exceeds \$2,500. Permit card plans and the recorded notice of commencement must be at job site, visible, in good condition and accessible always.

Your failure to record a NOTICE OF COMMENCEMENT may result in you paying twice for improvements to your property. If you are spending more than \$2,500 or intend to obtain financing, you may wish to consult with your attorney or lender before recording your Notice of Commencement. The Notice of Commencement must be recorded at: 22 NW 1st Street, 1st floor, Miami, Florida, 305-275-1155, ext. 6. Once recorded, the Notice of Commencement must be POSTED AT THE JOB SITE in accordance with Section 713.35, Florida Statutes.

NOTARIZED SIGNATURE OF PROPERTY OWNER

State of Florida, County of _____ Owner Print Name _____

Owner Signature

Miami -Dade
Sworn and subscribed to me
this _____ Month _____ Day _____ Year

Notary's Signature

Personally Known or ID _____

Notary Stamp

NOTARIZED SIGNATURE OF QUALIFIER / OWNER-BUILDER

State of Florida, County of _____ Qualifier/Owner -Builder Print Name _____
Miami -Dade
Sworn and subscribed to me _____
this _____ Month _____ Day _____ Year _____

Qualifier/Owner -Builder Signature

Personally Known or ID	Type	Expiration Date
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Notary's Signature

CITY OF OPA-LOCKA
PUBLIC WORKS DEPARTMENT
12950 NW 42 AVENUE
OPA-LOCKA, FL 33054
PHONE: (305) 953-2828

NOTICE TO ALL CONSTRUCTION PLAN APPLICANTS

Certain applications for construction activities within this jurisdiction require other permits from the state for Stormwater Management purposes.

IF YOUR PROJECT INCLUDES TWO ACRES OR MORE OF IMPERVIOUS AREA:

An Environmental Resource Permit (ERP) is required. In Miami Dade County, the ERP is issued by the Regulatory and Economic Resources (RER) Division of DERM, unless wetlands are involved. If wetlands are part of the permit, the South Florida Water Management District will review and issue the ERP.

RER can be reached at (305) 372-6789

South Florida Water Management District can be reached at (800) 432-2045

IF YOUR PROJECT DISTURBS ONE OR MORE ACRES OF LAND:

A Construction Generic Permit (CGP) from the State Department of Environmental Protection (DEP) is required. This Permit is part of the rules governing the National Pollutant Discharge Elimination System (NPDES).

DEP can be reached toll free at (866) 336-6312 or email NPDES-stormwater@dep.state.fl.us