



**BUILDING AND LICENSING DEPARTMENT**  
**780 FISHERMAN STREET, 1<sup>st</sup> Floor Suite 130 B**  
**OPA-LOCKA, FL 33054**  
**TEL: 305-953-2868, Option 4**  
**FAX: 305-953-2897**

**SCOPE OF WORK/LIST OF MINOR REPAIRS**

**JOB ADDRESS:** \_\_\_\_\_

**PERMIT NO.** \_\_\_\_\_

**LIST ALL ITEMS SEPARATELY AND PLEASE BE SPECIFIC**

DESCRIPTION OF WORK	AREA (SQ FT)	ESTIMATED COST
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____
6 _____	_____	_____
7 _____	_____	_____
8 _____	_____	_____
9 _____	_____	_____
10 _____	_____	_____

**TOTAL SQUARE FEET OF AREA AFFECTED:** =====

**TOTAL COST OF JOB:** \$ \_\_\_\_\_  
 =====

Is there a pool on the property? Yes\_\_\_ No\_\_\_ If yes, is the safety barrier up? Yes\_\_\_ No\_\_\_

Has the Unsafe Structure Department visited this site? Yes\_\_\_ No\_\_\_

Repairs for structural damage require approved plans. This is including, but not limited to, the following items:

- 1) Roof truss repairs/replacement
- 2) Any new construction including additions and alterations.
- 3) Damage to load bearing partitions.

PLEASE INDICATE IF ANY OF THE FOLLOWING TRADES ARE INCLUDED IN THE REPAIRS.  
 SEPARATE PERMITS WILL BE REQUIRED FOR THE FOLLOWING TRADES:

**ELECTRICAL** \_\_\_\_\_ **MECHANICAL** \_\_\_\_\_ **PLUMBING** \_\_\_\_\_ **LPGX** \_\_\_\_\_ **ROOFING** \_\_\_\_\_

**A STRUCTURAL ENGINEER REPORT IS REQUIRED FOR FIRE DAMAGE.**