



The city of
bright opportunities
f @ opalockafl

BUILDING PERMITTING AND LICENSING
780 FISHERMAN STREET
OPA-LOCKA, FL 33054
305-953-2868
BUILDING@OPALOCKAFL.GOV

APPLICATION FOR LANDLORD PERMIT

Owner's Name _____

Landlord's Name (if different) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone No _____ Email _____

Corporate Information (Inc. LLC, Partnership, etc. If Applicable):

Corporate Name _____

Corporation Address _____

City _____ State _____ Zip Code _____

*****Please attach a copy of the Articles of Incorporation*****

Property Information

Property Address: _____

City _____ State _____ Zip Code _____

Number of Dwelling Units _____ Number of Bedrooms _____ Number of Bathrooms _____

"The undersigned has carefully reviewed this application and all facts, figures, statements contained in this application are true, correct, and complete. The applicant also acknowledges and understands that the issuance of the city Landlord Permit is contingent upon a compliance inspection and in conjunction with the issuance of a Certificate of Occupancy. The undersigned understands that failure to comply with the city's Ordinances may result in revocation of said Landlord Permit."

Applicant's Name (print) _____

Applicant's Signature _____ Date _____

State of Florida County of _____
The foregoing instrument was acknowledged before me via physical presence OR online notarizations
this _____ day of _____, _____.
By _____
Personally known _____ OR produced identification _____

Notary Name Here, Notary Public
My Commission Expires _____

Attach copy of identification

Fees

New Permit Fee \$55.00	Re-inspection Fee	\$25.00
Renewal of Permit \$45.00		

*******Office Use*******

Property Inspected and in compliance

Applicant owes no fees, fines, liens, or any other debt to the City of Opa-locka

(Attach additional page to give full description of balance(s) due.)

Applicant given copy of Landlord Permit Ordinance

Renewal Certification

"I, the undersigned hereby, certify that the landlord Permit for which I am now applying is one for a renewal of a current Landlord Permit which is now in full force and effect. I have not changed the authorized use of the premises nor have I made any physical or structural changes to the premises and do not plan to make any physical or structural changes to the premises, and the information contained in the original application has not changed; or if there are such changes, the change(s) is/are as follows."

(Attach additional page to give full description of changes.)

Applicant's Name (print) _____

Applicant's Signature _____ Date _____

State of Florida County of _____
The foregoing instrument was acknowledged before me via physical presence OR online notarizations
this _____ day of _____, _____.
By _____
Personally known _____ OR produced identification _____

Notary Name Here, Notary Public
My Commission Expires _____

Ordinance No. 15-13

		% Of Community Development revenue up to \$5,000 annually	
15 EDUCATION COMP4CT			5%
16 ENVIRONMENTAL REVIEW ANALYSIS			\$300
17 FILL PERMIT REQUEST APPLICATION			
a. Initial application			\$100
b. Supplemental review		\$75 Fee per Additional Half Hour	\$75
18 HOUSING AUTHORITY BOARD APPLICATION			\$250
19 LANDLORD TENANT PERMIT			
a. Permit fee	Per dwelling unit		\$55
b. Permit renewal	Annually		\$45
c. Re-inspection fee	Per dwelling unit		\$25
Z0 MINUTES			
a. Report of transcribed minutes	Certified Copy		\$50
b. Summary Copies of Minutes	Fee per page		\$1
21 PLANNING COUNCIL			
a. Application - Non-Profits/ Residential/Property Homeowner			\$400
b. Application - Business/ Commercial			\$500
22 PLAT			
a. Subdivision of plat (recorded or unrecorded)			\$1,000
b. Tentative plat			\$1,000
c. Final Plat			\$1,050
d. Waiver of Plat			\$2,285
23 PROPERTY LIST	City Owned		\$5
24 RECORDS SEARCH OF PROPERTY OWNER			
a. Initial search	Record Search 1 Hour		\$150